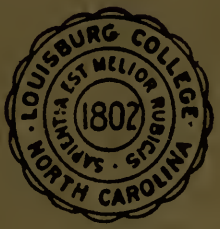
Louisburg College



1933

Louisburg, N. C.

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Louisburg College

Louisburg, N. C.

CATALOGUE
1932-33

ANNOUNCEMENTS
for 1933-34

The One Hundred and Thirty-first Session
Opens September 13, 1933

1933

JANUARY							APRIL							JULY							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
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1934

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College Calender, 1933-34

131st ANNUAL SESSION

1933

September 13	Wednesday.....Resident Students Report Registration of Day Students
September 14	Thursday.....Opening Convocation, 10 a.m. Registration of Resident Students
September 15	Friday.....Class work begins
September 16	Saturday.....Y.W.C.A. Reception, 8 p.m.
November 30	Thursday.....Thanksgiving Day, Holiday
December 22	Friday....Christmas Holidays begin, 1 p.m.

1934

January 3	Wednesday..Christmas Holidays end, 8 p.m.
January 18-23	Thursday-Tuesday, Mid-Year Examinations
January 24	Wednesday.....Second Semester begins
.....	Thursday, 1 p.m., preceding Easter to following Tuesday, 8 a.m.....Spring Holidays
May 27	Sunday.....Commencement Sermon
May 28	Monday.....Class Day Program, 5 p.m. Play, School of Expression, 8 p.m.
May 29	Tuesday.....Graduating Exercises, 10 a.m.

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Board of Trustees

Officers

Mr. F. B. McKinne.....President
Mr. W. E. White.....Vice President
Mr. E. H. Malone.....Secretary

Term Expires 1933

Rev. E. J. Rees.....Washington
Rev. O. W. Dowd.....Goldsboro
Mr. Gurney P. Hood.....Raleigh
Mr. F. B. McKinne.....Goldsboro
Rev. G. W. Perry.....Rocky Mount

Term Expires 1934

Rev. W. A. Cade.....Burlington
Mr. C. S. Wallace.....Morehead City
Rev. E. L. Hillman.....Greenville
Mrs. S. P. Burt.....Louisburg
Mr. E. H. Malone.....Louisburg

Term Expires 1935

Miss Emma Graham.....Warrenton
Mr. W. L. Knight.....Weldon
Mr. W. E. White.....Louisburg
Rev. W. V. McRae.....Wilson
Rev. E. H. Davis.....Louisburg

Executive Committee

Mr. W. E. White, *Chairman*

Rev. G. W. Perry
Rev. O. W. Dowd
Mr. E. H. Malone
Rev. E. H. Davis

Mr. F. B. McKinne, *ex officio*

President A. D. Wilcox, *ex officio*

Officers of Administration

ARMOUR DAVID WILCOX, B.S.
President

DAVID HENRY STOWE, A.B.
Dean of the College

LULA MAY STIPE, A.B.
Dean of Women

DONALD M. HYATT
Supervisor of Men and Director of Athletics

ALMA BIZZELL, A.B., M.A.
Registrar

EDNA LUCAS
Treasurer

MARY WHELESS
Secretary to the President

IRMA ROPER
Assistant Registrar

S. P. BURT, M.D.
Physician

NETTIE McLEAN
Nurse and Housekeeper

MAMIE BRYANT
Dietitian

Faculty

ARMOUR DAVID WILCOX, B.S.

President

B.S., Ottawa University; Life Teacher's Certificate, State of Kansas; State Normal School, Emporia, Kansas.

DAVID HENRY STOWE, A.B.

Dean

Washington and Lee University; A.B., Duke University; Graduate Student, Duke University.

EDWARD LEIGH BEST

Education

Superintendent's Certificate, State of North Carolina; Superintendent of Schools, Franklin County; Student of University of North Carolina; Student of Columbia University.

ALMA BRIDGERS BIZZELL, A.B., M.A.

Mathematics

A.B., Salem College; M.A., Duke University; Graduate Student, Columbia University.

KATE MONTGOMERY BLANCHARD

Piano

Graduate, Greensboro College; Piano Diploma, Greensboro College; Organ Certificate, Peabody Conservatory, Baltimore, Md. Pupil in Piano of George Boyle; Organ, Harold Phillips; Piano-Pedagogy, Ernest Hutcheson; Harmony, Howard Brockway. Summer Schools, Asheville Normal, University of North Carolina, Teachers College, Columbia University.

LOTTIE VERA COVINGTON

Business

Blackstone College for Girls; Massey Business College; Gregg School, Chicago; one term, University of Virginia.

ANNE E. DENNISON, B.S., M.A.

Home Economics

Graduate, Oneonta State Normal; B.S., Simmons College; M.A., Teachers College, Columbia University; one term, Advanced Research, Columbia University.

FRANK EGERTON, A.B., A.M., E.E.

Engineering

A.B., A.M., Duke University; Fellow in Physics, Columbia University; E.E., Princeton University.

ROBERT FEARING

Violin

Graduate of Toledo Conservatory of Musical Fine Arts; First Violinist in Toledo Symphony; Altist in Ruegger String Quartet; Concert Master of the Duke University Symphony, two years; Concert Master and Assistant Conductor of Toledo Conservatory Orchestra; Artist Student of Charlotte Ruegger, renowned Belgian Violinist and Assistant to Cesar Thompson.

DONALD M. HYATT

Physical Education

Duke University.

C. L. JAYNES*

Piano

Graduate of Ohio Wesleyan University; Graduate Student, Syracuse College of Fine Arts; Student of Eastman School of Music, Rochester, New York; Student of Dr. Adolph Frey; Student of Max Landow.

RUTH JOHNSON, PH.B.

Art and English

Ph.B., Elon College, Diploma in Fine Arts; Graduate Student, Columbia University and Chicago Art Institution; Student of Milton Smith, Grace Griswold, Louise Guifford.

LILY LETTON, B.A.

English

B.A., Millersburg College; Graduate Student, Vanderbilt University; Graduate Student, University New York; Student of Richard Burton, University Minnesota; Student of Edward Howard Griggs; Student of J. Duncan Spaeth.

MRS. THEO WOOTEN MacCULLERS

Voice

Graduate, Peace College, Raleigh, N. C., Piano and Voice; Special Summer Course, Western Carolina Teachers College, Cullowhee, N. C.; Private lessons with Herbert Witherspoon; Graham Reed; Mildred Rodiger, New York City; James L. Womble, Richmond, Va.

HATTIE PARKER McKEE*

Expression and Physical Education

Graduate of Louisburg College; Graduate of Curry School of Expression.

MURRY BRYANT MEASAMER, B.S. IN ED., M.S. IN ED.*

History

B.S. in Ed., M.S. in Ed., University of Tennessee; Teaching Fellow, University of Tennessee.

W. R. MILLS

Education

Superintendent's Certificate. State of North Carolina: Superintendent of Schools, Louisburg, N. C.: Graduate, Piedmont Normal School; Student of University of Virginia; Student of Columbia University.

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* First semester.

MRS. PERRY

Education

Louisburg College; Student, Columbia University; Student, University of California; Student, University of North Carolina; Student, North Carolina State College.

ALBERT ALAN ROGERS, B.A., M.Sc., M.A.

History

B.A., University of Richmond; M.Sc., Auburn; M.A., University of Alabama.

LULA MAY STIPE, A.B.

Bible

A.B., Salem College; Graduate Student of University of North Carolina; Student, Columbia University; Student, Chautauqua School of Religion; Teachers' College, Columbia University; Course for Dean of Women, Columbia University; National Association of Deans of Women; North Carolina Association of Deans of Women.

MRS. DAVID H. STOWE, A.B.

English

A.B., Randolph-Macon Woman's College; Graduate Student, University of North Carolina.

JOHN MILLER TERRY, B.S., M.A.

Science

B.S., M.A., George Peabody College for Teachers.

KATHERINE TURNER, B.S.

Physical Education

B.S., North Carolina College, Major in Physical Education.

ISABELLE ZIEGLER, B.Sc. IN ED., M.A.

Language

B.S. in Education, M.A. in Modern Languages, Ohio State University; Special work, Colegio de Senoritas, San Jose, Costa Rica, one summer; additional graduate work, University of Chicago, two summers; Ohio State University, two summers; Duke University, one summer; University of Vienna, one year. Special foreign study, Paris, France, and Vienna, Austria.

Faculty Committees

Advisory—Dean Stowe, Miss Stipe, Mr. Hyatt, Miss Bizzell, Miss Ziegler.

Classification—Dean Stowe, Miss Ziegler, Miss Bizzell.

Religious Activities—Miss Stipe, Miss Letton, Mr. Jaynes.

Student Publications—Miss Terry, Mr. Egerton, Miss Letton.

Athletics—Mr. Hyatt, Miss Turner.

Social Events—Miss Stipe, Mrs. Stowe, Miss Denison, Mr. Fearing.

Public Recitals—Mrs. McCullers, Miss Blanchard, Mr. Fearing.

Library—Miss Bizzell, Miss Covington, Mr. Best.

The President of the College is Chairman of the Advisory Board and *ex officio* member of all committees.

General Information

Location

The town of Louisburg is situated about thirty miles northeast of Raleigh, the State Capital. An excellent system of highways makes the capital city and all points in the State easily accessible by automobile and bus lines. Louisburg is also a terminus of a branch line of the Seaboard Air Line Railroad, which unites with the main line at Franklinton. There is a population of about three thousand people in the town, which is situated on rolling hills with excellent natural drainage. The town has a system of waterworks which supplies the community and College with pure water. It is also equipped with a thoroughly sanitary sewerage system and efficient electric light plant. The leading Protestant denominations maintain active and efficient church organizations in Louisburg which minister to the religious life of the town and college community.

Louisburg College is located on the summit of the highest hill in the town, in a beautifully shaded grove of large oaks, and is the pride of the town and county.

History

When the county of Franklin was formed in 1779 three commissioners were appointed to locate the county seat and provide for the needs of the town and county. They purchased one hundred acres at the "Fords of the Tar," and here has developed the town of Louisburg. These were wise men in that they at once made provision for the education of youth. On the elevation overlooking the "Fords" and surrounding country, twenty-six acres of land were reserved for school purposes. The principal

street of the city now divides the lot into halves, one of which became the property of the city schools. The other was secured by the Louisburg Female College Corporation, now Louisburg College. In 1779 a suitable building was erected and "Franklin Academy for Males and Females" started on its career of usefulness under the guiding hand of Matthew Dickerson, the maternal uncle of David Dudley Field. The charter was granted in 1786, but a few years later it was thought best to separate the male and female departments, and in 1802 the "Louisburg Female Seminary" was chartered and suitable buildings erected for the accommodation of girls only. In the more than one hundred years since Louisburg Female Seminary was chartered the school has had all the struggles incident to private and unendowed institutions, but at no time has its service to the commonwealth been small.

In 1855 the people of Louisburg realized that the Louisburg Female Seminary could not meet the demands of the time; that the time had arrived when young women should be given higher educational advantages. To meet this demand a joint-stock company was organized and chartered by the Legislature under the name of the "Louisburg Female College Company," the object of which was to establish a college of high standard for young women. Two years later the new college opened as a private enterprise.

In 1891 the property came into the hands of the great-hearted Washington Duke, and was held by him for the education of North Carolina women during the remainder of his natural life. In 1907, on the death of Mr. Duke, the property was given to North Carolina Conference by his son, Benjamin Duke. In 1908 the college property was accepted by a Board of Trustees, acting under the authority of the Conference. It was decided by the Board of Trustees and the North Carolina Conference

to open the College to young men. In September, 1931, Louisburg College became a coeducational institution, thus doubling its possibility of service.

Junior College Movement*

"In the past decade the number of junior colleges in existence in the United States has increased from slightly over one hundred to approximately five hundred recognized schools of this standing. This tremendous growth can be attributed primarily to the fact that educators throughout the country have come to realize that the work covered in the first two years of most college courses is of a secondary or high school nature; that is, the mathematics, foreign languages, English, and such general cultural courses begun in high school are continued on a higher level during the student's first two years in college. At the end of these two years, or at the beginning of the third year of college work, the student is allowed to specialize in his chosen field. Because of the close connection between the work done in the high school and that done in the first two years of college, many people have felt that it is more advisable to forsake the traditional four-four plan and have the change come at its natural point. This point would be when the student has completed his general cultural training and is ready for specialization in a specific field."

Purpose

The paramount purpose of Louisburg College is to develop Christian character. A young man or woman is not merely an intellect to be cultivated, but is, above all else, a personality to be rightly developed. The threefold nature—mind, body, and spirit—must be harmoni-

*Excerpt from "The Junior College Movement," by David H. Stowe, published by Louisburg College, November 21, 1932.

ously developed in order to attain perfect womanhood or manhood. To this end students must be taught to appreciate and pursue health of the body; to cultivate and develop the faculties of mind, and cherish and enrich the virtues and graces of spiritual nature. The College strives to maintain an atmosphere and to place such influence about the students as will be conducive to the exercise of the best faculties of the mind, body, and spirit which will cultivate a most wholesome personality. That every student who goes out from it may bear the evidence of a strong body, a well-trained intellect, and a pure and noble heart is the paramount purpose of the training given at Louisburg College.

Health

The location of the College is unsurpassed as a place conducive to healthfulness among the students. A trained nurse keeps the buildings under constant inspection and the College physician gives a careful physical examination to each student at the beginning of the term. He also makes frequent visits to the College to check up on the health conditions, and is subject to call in case of need. A well-equipped infirmary is under the care and supervision of the College nurse. She endeavors to prevent the development of slight indispositions into serious illness; to correct by careful treatment any tendencies toward disease; to win the pupils to good health habits, and to instruct them in the laws of hygiene.

All prospective students should have a thorough examination by the family physician before leaving home for school, and have all trouble with tonsils, eyes, and teeth corrected so far as possible. Should a student become sick to the extent to require the services of the physician, parents will be promptly notified and regularly informed as to the condition. Parents need not be anxious about

the health of their sons and daughters, since they may feel assured that they will be immediately notified in case of illness.

Home Life

Louisburg College imparts a homelike atmosphere which is possible only in small institutions where there is constant personal contact between the teachers and students. This personal relationship brings a feeling of personal responsibility on the teachers' side, and causes the students to regard their teachers as personal friends who are interested in their particular needs and welfare. The teachers are the companions and advisers of the pupils and seek to guide them in the highest ideals of Christian womanhood and manhood.

Nonresident students will be required to board and room at the College, where they will receive the benefits of the College home life, except in cases where they have relatives living in Louisburg with whom the parents choose them to live. If there should be no room in the College, the President reserves the right to select a suitable home in town for the students.

Religious Life

Since in the training of youthful minds there is no phase of education which is more important than the spiritual side, every effort is made to surround the students with proper moral and religious atmosphere. On the opening day the ministers from the various churches of the town extend a cordial welcome to the students. These ministers are the pastors of the students during their residence at the College and make every effort to have the students feel at home in their churches. They make pastoral visits to the students and faculty, meet often with them in their special religious gatherings, and

stand ready to be consulted by any member of the College community at any time upon personal and religious matters.

Each student is required to attend Sunday School and morning worship at the church of his or her choice each Sunday. On the campus the Young Men's Christian Association and the Young Women's Christian Association are very active in the religious life of the College. They conduct religious services, prayer groups, and study classes.

Courses in Bible and Religious Education, taught by consecrated Christian faculty members, and an annual Standard Training School help to prepare the students for active service in their church life.

Students' Equipment

All students should provide themselves with an adequate supply of towels, blankets, and bed linen. Each student should also bring a pair of window curtains (2½ yards long), as the windows in the dormitory rooms are equipped with window shades only. Students are not required to wear uniforms, but all extravagance of dress is discouraged, the purpose being to encourage economy and to prevent embarrassment to the students who come from homes of modest means.

The name of the owner should be marked on each article of clothing and linen that is to be laundered.

Application for Admission

Application for admission should be made at the earliest date possible. Rooms in the dormitories are reserved in the order in which applications are received. A deposit of $5.00 must accompany each application, as the application will not be accepted and room reserved without this deposit. This deposit will be credited on the first semester's expenses. If the application is withdrawn before August 1, this deposit will be refunded.

Campus, Buildings, and Equipment

Campus

The campus consists of a magnificent oak grove of about ten acres. These century-old trees lend a peculiar dignity to the campus. The grassy lawns and winding paths contribute much to the pleasure of the students.

Main Building

This building, erected in 1855, is placed on the highest point in the city, and is located just back of the center of the campus. Built of red brick, four stories high and fronted with massive columns, this building dominates the whole scheme of buildings and grounds. In it are the offices, parlors, social room, and dormitories.

Davis Memorial Building

This building was erected in 1911 as a memorial to Mr. M. S. Davis, who was for many years a leader in education in the State, and for some years president of the College. The infirmary is located in this building, as are the School of Business and the Departments of Music and Expression.

West Wing

This building was completed in 1924 to meet the ever-growing needs of the College. The first floor contains the dining-room, with a capacity of over three hundred students. This building also contains a modernly equipped kitchen, including the latest steam and electric appliances. On the second floor there is a large, well-furnished Social Hall, where student entertainments and student social functions are held.

Pattie Julia Wright Memorial Dormitory

This dormitory was completed in 1926. It is the gift of the late Mr. R. H. Wright of Durham, N. C., in memory of his sister, Pattie Julia Wright, a member of the class of 1868. It is constructed of red brick, trimmed with stone. The building has accommodations for 116 students. Each of the three floors has its own shower baths, lavatories, and toilet accommodations. Each room accommodates two students and is equipped with single beds, steel dresser, two closets, etc. On the first floor are the parlor and the reception hall.

Franklin County Memorial Building

The people of Franklin County, desiring to show their appreciation of the College, which has been serving in their midst for one hundred and fifty years, subscribed $150,000 for the erection of a memorial building. It is a large, three-story brick building, trimmed with stone. It contains ten large classrooms; a library, including reading room, research room, and stack room; and forty-four dormitory rooms, with accommodations for 88 young women.

The President's Home

The President's home is an eight-room cottage, modernly equipped. It stands on the campus grounds, only a few yards from the college buildings; it is easily accessible and brings the President's household into a unity with the college life.

Central Heating Plant

The central heating plant is located just to the rear of the college buildings and is housed in a two-story brick building. It is equipped with a high-pressure tubular

steam boiler and a 1,000-gallon hot-water tank, furnishing adequate heat and an ample supply of hot water for all the buildings.

Library

The library contains over four thousand five hundred volumes, selected for school purposes and general educational value. This is open to the students and work is assigned for the purpose of developing a wider interest in the best literature and knowledge in research work. A policy of constant enlargement of the library is pursued.

The reading room is a large, airy room, comfortably furnished, and is open all day. Here the students find the leading State and National papers and the periodicals of the Church. A large number of the best magazines are on the tables. This list is constantly being revised with a view to the best literature and the sanest presentation of current problems.

The Infirmary

The infirmary is located on the second floor of the Davis Memorial Building. It is well equipped with modern furniture and fixtures and has a connecting bath. A registered nurse is in charge and the services of the College physician are available at all times. Should the physician require the services of an additional nurse, the parents must bear the expense.

Loan Funds and Donations

In the spring of 1921 Mr. R. H. Wright, of Durham, N. C., made a subscription of $10,000 to Louisburg College in memory of his sister, Pattie Julia Wright, who graduated at this institution in 1868. In the fall of 1922 Mr. Wright gave an additional $10,000; in 1924, $30,000; in 1926, $50,000, making a total of $100,000. In accordance with these subscriptions, invested in stocks of the par value of the above amount have been turned over to the College and the proceeds from this fund are used to assist worthy and needy students to secure an education. Applicants for these scholarships must give satisfactory evidence to the administration that they are eligible under the above conditions.

The R. H. Wright Loan is not drawing dividends at present on account of the financial depression. Therefore no loans can be made this year.

In 1928 Mr. Wright gave property valued at $150,000 for the erection of the Richard H. Wright Auditorium and Fine Arts Building.

The D. E. McKinne Loan Fund of $4,000 was established by Mrs. Edgar L. Hart, of Wilmington, in memory of her father, Mr. D. E. McKinne, of Princeton.

The L. H. Joyner Loan Fund, amounting to $75.00 each year, was established by the Rev. L. H. Joyner, of the North Carolina Conference, in 1922. The terms of the gift provide that if there be an applicant from Franklin County, such student shall have preference. The factors to be considered are scholarship, Christian character, and Christian service.

The Mary Elizabeth Fund was established anonymously in 1923. The terms of the gift provide that the

money shall be lent, at 4 per cent interest, to worthy students, members of the Senior or Junior Class.

The M. D. Stockton Fund was given by Mr. M. D. Stockton, of Richmond, Va., "to help worthy young women make their lives count in the Kingdom of Christ." Amount, $750.

The Plymouth Fund was given by a group of people, members of the Plymouth Methodist Church, interested in the "Christian education of our Methodist young women." The fund when completed will amount to $1,000.

The Morehead City Fund was provided by members of the Morehead City Methodist Church. When completed the fund will amount to over $1,000. The chief factor to be considered in making loans is the "adaptability of the candidate for distinctive Christian work."

On July 17, 1925, Mr. Benjamin N. Duke gave $50,000 for endowment.

On August 10, 1925, Mr. Duke gave an additional $50,000, which upon order of the Board of Trustees was used to reduce the general indebtedness of the College.

Student Organizations and Publications

Student Government

In order that the students of Louisburg College may have opportunity for a larger development in learning the social qualities of self-control and individual responsibility to the community, the President and faculty extended to them during the years 1918-19 self-government in their dormitory life. For this purpose Student Government came into being. Through this organization the students regulate and control all matters relating to dormitory life.

The President of the College, the Dean, and three members of the faculty act as an advisory board, and assist the students, when called upon, in regulating any matter found to be unusually difficult of adjustment. The Dean watches over the general welfare of the students, stimulating them to higher ideals of conduct, and gives advice when needed. The Dean regulates all off-campus permissions.

Officers

Men's Council

Herbert West	President
Albert Edwards	Vice President
John W. Register	Treasurer-Secretary
Harvey Black	Senior Representative
Leonard Rainey	Junior Representative
Milas Ferguson	Sophomore Representative
J. B. Petteway	Business Representative
Robert West	Y. M. C. A. Representative

Women's Council

Joyce Price	President
Dorothy Hurley	Vice President
Louise Tunstall	Secretary
Helen Chandler	Treasurer
Isolene Wells	House President

Young Women's Christian Association

The Young Women's Christian Association is an important organization in the religious and spiritual development of the students of the institution. The main object of the Association is to develop a personal interest in work for Christ, a sense of responsibility in the opportunity for service open to them, and to train young women for Christian leadership. At the same time the social side of student life is not neglected. The work of the organization is managed by the students, assisted by an advisory committee consisting of faculty members.

Services conducted by students or members of the faculty and under the direction of the Association are held on Sunday evenings. Voluntary Mission Study classes, led by students interested in this phase of life, give vigor and enthusiasm to the missionary division of the organization.

Delegates are sent each year to the Student Conference of the Young Women's Christian Association, at Blue Ridge, North Carolina.

OFFICERS

EVELYN MCCULLERS	President
LOUISE TUNSTALL	Vice President
ELIZABETH KNIGHT	Secretary
HELEN CHANDLER	Treasurer
EVELYN BRADSHAW	Chairman Program Committee
DOROTHY HURLEY	Chairman Social Committee
JOYCE PRICE	Student Council Representative
ELIZABETH BURWELL	Undergraduate Representative
MISS LULA MAY STIPE	Adviser
MISS LILY LETTON	Adviser

Young Men's Christian Association

The Young Men's Christian Association was organized during the fall of 1931. It has functioned largely in connection with the Young Women's Christian Association.

OFFICERS

ROBERT WEST	President
JOE BILLY HUNT	Vice President

HARVEY BLACK ..... Secretary
PAUL MCMILLAN ..... Treasurer
REV. O. P. FITZGERALD ..... Adviser

The Glee Club

The Glee Club is not confined to the music students, but is open to all students of the school at a nominal charge to cover the cost of music. This training is of inestimable value, as it gives practice in sight-reading and makes the student acquainted with the best choral works of the masters—an education in itself.

Care is taken not to strain the voices, and attention is paid to tone color and interpretation. The beauty and effect of chorus singing is in the blending of the voices; to sing in chorus it is not necessary to have a good solo voice.

From the members of the Glee Club, voices are selected by the Glee Club Director for special work. Membership in the Glee Club is voluntary. However, parents are urged to require this work of their children, if they are deemed fit for it by the Director. When a student is enrolled in the Glee Club, attendance at rehearsals is compulsory unless student is excused by the Director.

Although membership in the Glee Club is not confined to music students, this organization is under the direction of the Music Department. A more complete description of its activities may be found in the section devoted to the Music Department.

The Dramatic Club

This club is open to all the students of the College and aims to give a number of programs and plays each year.

The Orchestra

An informal organization, in which all students sufficiently advanced in their instruments are given an opportunity of performing, thereby acquiring a readiness in sight reading and ensemble.

The Athletic Association

The purpose of the Athletic Association is to foster enthusiastic interest in all wholesome out-of-door recreations. The program of sports and interclass and interscholastic contests is carried out under its auspices, with the help of the director of Physical Education. It provides the system of athletic prizes and honors. Its membership is open to all students and members of the faculty who are interested in promoting athletic service.

The College provides both interscholastic and intramural teams in football, basketball, baseball, and tennis.

The Oak

The Senior Class publishes the College yearbook, called *The Oak*. This is the students' memory book. Its purpose is to paint in word and picture the events of the college year.

Regulations Governing Boarding Students

1. All boarding students on reporting to the College at the beginning of the term, on returning from a trip home or any holiday period or other absences from the campus are expected to arrive and report to the Dean not later than seven o'clock in the evening.

2. No student may leave the campus other than as directed by the College Administration without a request given in person, written, telephoned, or wired directly to the Dean by the parents or guardian. Requests for students to go home in cases of illness or other emergency should be sent to the President or Dean.

3. Students are permitted to leave the College for home or elsewhere only in company with members of their own families or parties authorized by parents or guardians, or by chartered public conveyance.

4. Girls whose parents have made requests to that effect may receive young men callers in the College social halls on Wednesday or Saturday evenings or Sunday afternoons. Seniors may receive callers four times each month and other students three times.

5. Girls may dine in town with friends with permission from the Dean and under approved chaperonage.

6. All students are expected to remain at the College for the commencement exercises at the close of the session. The climax of the year's instruction and entertainment culminates in these exercises. It is for this reason that the above regulation is vital and necessary.

Expenses

The school year is divided into two semesters. Charges per semester are as follows:

Board—per Semester	$ 70.00
Room, including heat, light and service, two in room, each	20.00
Library Fee	2.50
Medical Fee	3.00
Matriculation Fee	5.00
Students' Athletic Fee	5.00
Tuition: College, High School, full Home Economics Course, Secretarial Course, Bookkeeping Course	42.50
Tuition, Combined Business Courses	62.50

Expenses for Year

Board, furnished room (two in room), library, medical, matriculation, and athletic	$ 211.00
Tuition for a full College, High School, Home Economics, or Business Course	85.00
Total for year	$ 296.00

There will be an additional charge in tuition of $10.00 per semester for the Teachers' Course.

For all courses taken independently or in addition to the General Course there will be a charge of $5.00 per semester hour's credit.

If the laundry of the student is taken care of by the College, the charge will be $10 per semester, payable in advance.

A deposit or damage fee of $5.00 is required of each student upon registration. This fee will be refunded at the end of the year if no damage is charged against the student.

A $4.00 publications fee is charged by the Publication Board for those students wishing school publications. This fee is not compulsory.

No student will be allowed to take final examinations until the student's account has been settled.

Fees for Special Subjects

Art	$ 30.00
Expression	40.00
Stenography alone	20.00
Bookkeeping alone	20.00
Music (see page 62).	
Typewriting alone	15.00
Use of typewriter	5.00
Diploma Fee, $5.00; Certificate Fee	3.00
Laboratory Fees:	
Chemistry, Biology	5.00
Home Economics 3, 4, 8, 9, 10, each	1.00
Home Economics 5, 6, 7, 11, each	5.00
Engineering	2.00
Surveying	3.00
Make-up work in laboratory, per hour	.25

Terms of Payment

The above schedule of charges and the following terms have been officially adopted by the Board of Trustees, and the College Administration is obligated to adhere strictly to the same.

1. Matriculation, Medical, Library, Publications, and Damage Fees, totaling $17.50, are payable before the student completes registration. These fees are not subject to rebate after the student begins to meet classes. The damage fee of $5.00 will be refunded at the end of the year if no damage is charged against the student. Damages in excess of the fee must be paid by the student.

2. Other charges should be paid in advance at the beginning of each semester. The latest dates on which they may be paid are as follows:

First semester: One-half on registering, and one-half by November 15.

Second semester: One-half on registering, and one-half by March 15.

3. By special arrangements, which must be made before the opening of the semester, payments may be made monthly in advance.

4. Students who receive aid through the loan funds of the College must execute notes in harmony with the above dates of settlement, signed by the student, the parents or guardian, and a third acceptable endorser.

5. Students whose accounts are not settled in accordance with the above terms will be barred from classes on the date that the account becomes past due until settlement is made.

6. If a student withdraws voluntarily or is suspended for improper conduct, there will be no refund on the account.

7. Those who withdraw on account of illness or other providential causes will receive a refund on board, room rent, and tuition only in proportion to the time they are overpaid.

General Information About Expenses

No charge is made for tuition, except in special subjects, to daughters of ministers engaged in active religious work.

A special discount of ten per cent on board, room rent, and literary tuition is given to two or more students from the same family in the College at the same time.

Books, art materials, laboratory supplies, sheet music, and stationery are sold by the College Book Store at regular list prices for cash.

The medical fee covers the charges for physical examination at the beginning of the term, the services of the College nurse and physician when needed, and care in the infirmary, but does not include special prescriptions.

The so-called "extra" expenses are held to a minimum at Louisburg College. Expensive social events are prohibited and high-priced organizations are not permitted. Parents are urged to limit the spending money of the students to what is reasonably necessary to sound education and healthful development.

Regulations Governing Work

Registration

The first two days of each semester (see calendar) are set aside for registration and classification of students. On these days students receive their enrollment cards and arrange their schedules of studies in consultation with the Classification Committee. A fee of $2.00 for late registration will be charged students who register after the days set apart for that purpose.

Course Limits

The College courses consist of fifteen to seventeen hours of work per week, exclusive of Physical Education. In the Preparatory (High School) Department four units is regarded as the normal amount of work for a student to carry. These courses are planned with care and with the student's interest in mind. Except in cases of impaired health or eye trouble, the student will be expected to take the normal amount of work. It is rarely wise for a student to take more than the average. Only students who average 80 or above will be permitted to carry more than eighteen hours exclusive of Physical Education.

Physical Education

Two hours of Physical Education per week is required of every student. This work consists of gymnastics, indoor and out-of-door games, hikes, walks, etc. Interclass games are played and occasional games with other institutions are scheduled. Students who are certified by the family physician or the College physician to be physically unable to participate in a vigorous program of physical exercise may be directed in a mild program. No student will be abandoned to his own inclinations in regard to physical welfare. The physical development of students is not secondary to mental growth. Physical

Education at Louisburg College is on the same rating as other courses. All students are scientifically graded in this course on the basis of effort and progress, and no student can graduate without passing grades in Physical Education.

Class and Chapel Attendance

When students are absent from a class or chapel period they must report to the Dean within three days after the absence or the terminus of an extended absence. The Dean will grant an excuse for an absence in cases of illness or other unavoidable reasons. Absences before and after holidays will be counted double. The maximum number of unexcused absences permitted in any course shall be equivalent to the number of semester hours credit allowed for the course. For each unexcused absence above the maximum permitted the student's grade in that course, as turned in at the Registrar's office, will be reduced three points. All class work missed by a student on account of absences must be made up to the satisfaction of the teacher.

Students incurring unexcused absences from chapel will be disciplined by the Faculty Advisory Board.

Examinations and Reports

Examinations are held at mid-semester and at the close of each semester. At mid-semester the result of the examination is averaged with the student's daily record, and this tentative grade is reported to the parents or guardian. At the end of the semester the result of the examination is averaged with the daily record and mid-semester grade, and becomes the student's final grade on the course. This grade also is reported to the parents or guardian.

When for any reason a student does not stand an examination with the class, a fee of $2.00 is charged before the student can take a special examination. A fee of $2.00 will be charged for a make-up examination in the case of a conditional grade on the first examination.

Grades

The system of grading is based on the following groupings: A (90-100), B (80-89), C (70-79), D (60-69), and F (below 60). A conditional grade is represented by D, and may be removed by special examination. A complete failure on a course is indicated by F, and cannot be removed except by repeating the course.

A student may pass an individual course with a grade of 70; but a general average of 75 is necessary for graduation.

Requirements for Graduation

No student is graduated with less than one year's residence work.

A diploma is awarded students pursuing the General Course upon completion of sixty semester hours of college work as outlined for that course, exclusive of Physical Education.

For the Teachers' Course sixty-six semester hours are required for graduation exclusive of Physical Education.

For the Engineering Course seventy-two semester hours are required for graduation exclusive of Physical Education.

For the Home Economics Course sixty-six (Teachers' course) or sixty (Home-Makers' course) semester hours required for graduation exclusive of Physical Education.

For requirements for certificate of graduation in Music, Art, Expression, or Business, see description of courses for these departments.

The College

ADMISSION REQUIREMENTS

For admission to the Junior Class of the College, the first college year, the applicant must present a certificate of graduation with a minimum of 15 units from an accredited high school. Graduates of high schools not accredited may enter by examination.[1] A unit course of study is a course pursued through a school year with no less than 120 sixty-minute periods of classroom work in the aggregate.

Entrance Units Prescribed

Subject	For General Course	For Teachers' Course
English	4	4
Mathematics	2½	2
Science	1	1
History	2	1
Languages	2	2

The remaining units may be selected from the following subjects:

	Units		Units
English	1	Botany	1
Solid Geometry	½	Chemistry	1
Trigonometry	½	Physics	1
History	3	Biology	1
Latin	4	Zoology	1
French	2	Domestic Science	1
Spanish	2	Domestic Art	1
German	2	Expression	1
Music	1	Commercial Subjects	2
Bible	2	Drawing	1

The high school graduate who does not fully meet the entrance requirements for either college course will be required to make up the deficiencies by the close of the first college year.

[1] Information concerning entrance subjects and their value in units may be obtained upon request.

GRADUATION REQUIREMENTS

Louisburg College offers four regular courses: the General Course, the Teachers' Course, the Engineering Course, and the Home Economics Course.

The GENERAL COURSE is designed for those who wish to secure a college degree. At registration the student should advise the Classification Committee as to the university he or she expects to attend after graduation here, so that the subjects taken at Louisburg College will be those required by that institution for the freshman and sophomore years. The following courses are required for graduation:

General Course

JUNIOR YEAR	Semester Hours
English 3, 4	6
History 3, 4	6
Mathematics 3, 4 or 4, 5	6
Bible 3, 4	6
Language (French, Latin, German, or Spanish)	6

SENIOR YEAR	Semester Hours
English 5, 6	6
Science, 3, 4 or 5, 6	8
Language	6
Electives	10
English	
Education	
Mathematics	
Science	
History	
Art	
Expression	
Home Economics	
Music	

The TEACHERS' COURSE is designed for those who expect to teach upon graduation. The completion of this course entitles the student to a Grammar Grade or a Primary Certificate (Class C). Full credit will be given for all college courses taken, in case the student later desires to work for a degree

in a four-year college or university. The following are required for graduation:

Teachers' Course

JUNIOR YEAR	Semester Hours	SENIOR YEAR	Semester Hours
English 3, 4	6	English 5, 6	6
History 3, 4	6	English 9 or 10	2
Mathematics 3, 4, or 5	6	Science 3, 4 or 4, 5	6
Language (French, Latin, German, or Spanish)	6	Language	6
Education 1	3	Education 2	3
Education 3 or 4	3	Geography of North America	2
From the following (Two must be included)	4	From the following (Two must be included)	4
Industrial Art	2	Industrial Art	2
Public School Music	2	Public School Music	2
Plays and Games	2	Plays and Games	2
Hygiene and Health	2	Hygiene and Health	2

TEACHERS' CERTIFICATES

The North Carolina State Board of Education grants graduates of Louisburg College who have completed the Teachers' Course a Grammar Grade or a Primary Certificate (Class C). Students desiring to teach will find this a desirable way to secure a Teachers' Certificate and at the same time secure full credit for all college courses taken, should they later decide to work for a degree.

Upon completion of the work outlined for the first year of the Teachers' Course, the student is entitled to receive an Elementary A Certificate.

The ENGINEERING COURSE is designed to meet the needs of students expecting to continue the work in Engineering in some other college. It is also well adapted to the needs of students expecting to specialize in Mathematics or Physics. This course will be found to meet the needs of those who expect to take only two years of college work, but who wish prepara-

tion for semi-technical work. The following courses are required for graduation:

Engineering Course

JUNIOR YEAR	Semester Hours Fall Term	Spring Term	SENIOR YEAR	Semester Hours Fall Term	Spring Term
English 3, 4	3	3	English 5, 6	3	3
History 3, 4	3	3	Mathematics 7, 8	5	5
Science 5, 6	4	4	Physics, E1, E2	5	5
Mathematics 3, 4	3	3	Drawing 3, 4	1	1
Introduction to Engineering	....	3	Surveying	3	....
Mathematics 5	3	....	El. Mechanics	....	3
Drawing 1, 2	3	3	Physical Training	R	R
Physical Training	R	R		17	17
	19	19			

The purpose of the HOME ECONOMICS COURSES is twofold: (1) to give the student who plans to teach Home Economics two years of specialized training that will prepare her for the advanced work in the four-year college or university and enable her to secure her degree in two more years; (2) to give a two years course of the maximum practical value to the student who does not plan to take additional work. This course is designed for the training of the student in the efficient planning and care of the home in all its activities.

Home Economics Course

TEACHER'S COURSE

JUNIOR YEAR	Hours	SENIOR YEAR	Hours
English, 3, 4	6	English 5, 6	6
History 3, 4, or 5	6	Science 5, 6	6
Science 3, 4, or 5	6	Home Economics 8	3
Home Economics 3	3	Home Economics 9	3
Home Economics 4	3	Home Economics 10	3
Foreign Language	6	Foreign Language	6
Home Economics 5, 6	6	Elective	3
	36		30

HOME-MAKER'S COURSE

JUNIOR YEAR	Hours	SENIOR YEAR	Hours
English, 3, 4	6	English 5, 6	6
History 3, 4, or 5	6	Science 5, 6	6
Science 3, 4	6	Home Economics 7	3
Home Economics 3	3	Home Economics 8	3
Home Economics 4	3	Home Economics 9	3
Home Economics 5, 6	6	Home Economics 10	3
	—	Home Economics 11	3
	30	Home Economics 12	3
			—
			30

DESCRIPTION OF COURSES

Bible

MISS STIPE

3. *Life of Christ,* Vollmer. A study of the earthly life of Jesus as it is recorded in the Gospels. Special emphasis is placed upon the teachings of Jesus in their bearing on the political, social, moral, and religious conditions of His own day, and the application of these principles to the present-day problems. First semester. Credit, 3 semester hours.

4. *Work and Teachings of the Apostles,* Kent. Continuation of Course 3, showing the work of the Apostles in propagating the Gospel after the death of Christ. The life of Paul is given special attention, showing how he gave his life in service, both as a living example and as a writer. Second semester. Credit, 3 semester hours.

Education

MR. BEST MRS. PERRY MR. MILLS

The work in this department is planned primarily for those students who desire to teach in the Primary or Grammar Grade Departments of the public schools of the State. The student must receive credit for 60 semester hours of college work, in-

cluding 33 semester hours of prescribed work and 27 semester hours of elective work, as follows:

1. Academic credits.
   a. English ..... 8 semester hours
      Composition, 6 semester hours.
      Children's Literature, 2 semester hours.
   b. American History and Citizenship, 6 semester hours.
   c. Geography, 2 semester hours.

2. Professional credits ..... 9 semester hours
   These should include:
   a. (1) Primary Methods (Reading and Language, or (2) Grammar Grade Methods (Reading and Language).
   b. Classroom Management.
   c. Child Study.

3. School arts ..... 8 semester hours
   Three must be included:
   a. Music.
   b. Drawing.
   c. Industrial Arts.
   d. Physical Education.
   e. Hygiene and Health Education.

4. General electives .....27 semester hours
   (As far as possible limit to Science.)

Upon completion of this course the student will receive from the N. C. State Department of Education a Grammar Grade or Primary Certificate, Class C.

Ed. 1. *Classroom Management.* The primary object of this course is to give the student the fundamental knowledge of what is involved in the conduct of a school. Among topics treated are: the aims of education; personal qualifications of a good teacher; discipline; program making; daily schedule; classification and graduation; school hygiene; supervised study; school ethics. Frequent use will be made of the training school.

First semester. Credit, 3 semester hours.

Ed. 2. *Child Study.* This course will consider the development and growth of the child from the mental, moral, physical, and social nature. Such topics as influence of heredity and environment; meaning of infancy; innate tendencies and capacities; the development of attention, memory, imagination, thinking, perception, etc., will be considered.

Second semester. Credit, 3 semester hours.

Ed. 3. *Grammar Grade Methods.* The State course of study will be the guide in this course. The aims and methods and standards for each subject will be studied. Especial emphasis will be placed on reading, both oral and silent, as well as both oral and written composition.

First semester. Credit, 3 semester hours.

Ed. 4. *Primary Methods.* This course is an elementary one in the problems of reading and language in the primary grades. The problems will include: how and what to teach; how to study; an evaluation of different systems now on the market; the wider use of phonetics in relation to speech defects. The State course of study will be closely followed.

Second semester. Credit, 3 semester hours.

Engineering

MR. EGERTON

Drawing 1, 2. Lettering, Mechanical Drawing, and Descriptive Geometry. Three periods of two hours each. The year. Credit, 6 semester hours.

Drawing 3, 4. Machine Drawing. One two-hour period. The year. Credit, 2 semester hours.

Introduction to Engineering. Slide rule, computations, engineering and laboratory methods. One semester. Two lectures and one two-hour laboratory period. Credit, 3 semester hours. Laboratory fee, $2.00, required.

Surveying. Plane Surveying and use of instruments. One semester. One lecture and two three-hour field periods. Credit, 3 semester hours. Laboratory fee, $3.00, required.

Mechanics. Elementary Mechanics. One semester. Credit, 3 semester hours.

English

MISS LETTON MISS STIPE

3. *Rhetoric and Composition.* Handbook and rhetoric, with emphasis on exposition and organization of material in general theme work. Eight assigned readings in contemporary biography, travel, and fiction. First semester. Credit, 3 semester hours.

4. *Rhetoric and Composition,* with emphasis on description and narration. Lectures on literary types, poetry, short story, drama. Assigned readings from types under discussion. Second semester. Credit, 3 semester hours.

Texts: *The Writer's Handbook,* DeNoto; Canby and others, *Composition and Rhetoric.*

5, 6. *Literature and Composition.* A survey course in English Literature, parallel readings in various types, poetry and prose, of English Literature from beginning to twentieth century literature. Outlines, themes, reviews, criticism. Six weeks review in principles of English Grammar. The year. Credit, 6 semester hours.

Texts: Hinchman, *English Literature;* Long, *English Literature;* Century Readings; O'Rourke, *Essentials of Grammatical Usage.*

7. *The English Novel.* This course traces the Development of English Prose Fiction and its growth as a literary form. Six representative novels are studied in class, and a critical study and estimate of thirty other noted works of English and American fiction is presented to class by students. Extensive parallel reading required. Emphasis placed on notebooks. First semester. Credit, 3 semester hours.

8. *Modern Drama.* This course embraces a critical study of the development of modern dramatic art from Henrik Ibsen. Selected work from such modern dramatists as Oscar Wilde, Sir Arthur Wing Pinero, John Galsworthy, Bernard Shaw, and J. M. Barrie will be studied by the class. Note-books emphasized. Second semester. Credit, 3 semester hours.

9. *Children's Literature* (Primary Grades). The content of the literature taught in the primary grades is studied. Lesson plans are made and observation work is done. The course includes the examination of the State-adopted textbooks in reading and the manuals accompanying each. Reference work.

First semester. Credit, 2 semester hours.

Text: Curry and Clippinger, *Children's Literature.*

10. *Children's Literature* (Grammar Grades). The purpose of this course is to acquaint the students with the literature taught in the grades 4-7, and also to instruct them in the various methods of teaching literature. Reference work.

First semester. Credit, 2 semester hours.

Text: Curry and Clippinger, *Children's Literature.*

History

MR. ROGERS

3, 4. *American History.* For the first semester the student follows the development of the New World from the discovery to 1800. The problems of Colonial life and the reflex influence as creative of self-reliance, especially economic and political issues; the question of confederation, looking toward larger and closer union, receives special attention. During the second semester reconstruction and the social and economic problems incident to the same, and the realization of complete union through expansion and international demands. Always the general facts of American history and significance of these are required of the student on class and examinations. The year. Credit, 6 semester hours.

5, 6. *European History.* The purpose of this course is the presentation of the history of Europe since the downfall of Napoleon, giving a thorough explanation of the internal development of the various nations and their external relations in so far as these have been vital or deeply formative. Discussions, reading, notes, and maps. The year. Credit, 6 semester hours.

7, 8. *Economic History of the United States.* A study of the economic development of the United States from the period of colonization to date. It will include a study of the development of economic institutions and societies, the development of resources and industries, and the influence of these on national politics and social life. Credit, 6 semester hours.

Home Economics

MISS DENNISON

3. *Textiles and Clothing.* A study of the textile industries, economic and hygienic values of different fabrics, and a microscopic study of textile fibers. Elementary course in garment-making. First semester. One hour recitation; four hours, laboratory. Credit, 3 semester hours.

Laboratory fee, $1.00.

4. *Costume Design.* A study and application of the elements and principles of design, and of individual types and the designing of costumes for each type of figure. Second semester. One hour recitation; four hours laboratory. Credit, 3 semester hours.

Laboratory fee, $1.00.

5, 6. *Foods and Cookery.* This course includes a study of the composition of foods; principles involved in food preparations; source and manufacture, and a study of market prices. The year. One hour recitation; four hours laboratory. Credit, 6 semester hours. Laboratory fee, per semester, $5.00.

7. *Home Cookery.* This course includes planning and serving of simple meals, illustrating the correct forms of service

and menu-making. The special problems of marketing and pure foods are also studied. First semester. One hour recitation; four hours laboratory. Credit, 3 semester hours. Laboratory fee, per semester, $5.00.

8. *Textiles and Clothing.* This course includes the study of the fundamental principles of pattern-making and pattern alteration and the utilization of these patterns in garment construction. Commercial patterns are used. Second semester. One hour recitation; four hours laboratory. Credit, 3 semester hours.

Laboratory fee, $1.00. Materials at cost.

9. *Dressmaking and Millinery.* In this course practice is given in the making and covering of frames and in the making of trimmings. Renovation and remodeling of hats are included. Advanced study of the application of the principles of dressmaking, with emphasis on construction of garments. First semester. One hour recitation; four hours laboratory. Credit, 3 semester hours.

Laboratory fee, $1.00. Materials at cost.

10. *Homes Management.* This course includes the study of management of incomes and household operations. The aim of this course is the application of the scientific principles to the problems of the modern home-maker. Second semester. Two hours recitation; two hours laboratory. Credit, 3 semester hours.

Laboratory fee, $1.00.

11. *Nutrition and Food Preparation.* This course includes a study of the fundamental principles of nutrition as applied to feeding of individuals with reference to age and occupation. First semester. One hour recitation; four hours laboratory. Credit, 3 semester hours. Laboratory fee, $5.00.

12. *Home Nursing and Child Care.* This course includes the care of sick in the home, with special emphasis on the care of children. Second semester. Three hours recitation, with laboratory. Credit, 3 semester hours.

Mathematics

MISS BIZZELL MR. EGERTON

3. *College Algebra.* Prerequisites, High School Algebra and Plane Geometry. Review of fundamental operations, factors, fractions, equations. Progressions, binomial theorem, permutations and combinations, determinants, inequalities, ratio and proportion, general theory of equations, logarithms.

4. *Trigonometry.* Definitions of trigonometrical functions, derivation of formulæ, with their application to solution of triangles, by use of natural functions and logarithms.

5 or 6. *Solid Geometry.* Prerequisite, High School Algebra and Plane Geometry. Lines and planes in space, dihedral and polyhedral angles, area and volume of polyhedrons, cylinders, cones, and spheres.

7, 8. *Analytical Geometry, Differential and Integral Calculus.* Prerequisite, Mathematics 3, 4. Analytical Geometry is studied for one-third of the year, Calculus two-thirds. Five recitations per week throughout the year. Credit, 10 semester hours.

Modern Languages

MISS ZIEGLER

FRENCH

3, 4. *Beginning College Course.* Grammar principles; reading; translation; dictation; composition. The year. Credit, 6 semester hours.

Texts: Olmstead and Sirich, *Beginner's French Grammar;* Halévy, *l'Abbe Constantin;* Cochran and Eddy, *Si Nous Lisions;* and other selected material.

5, 6. *Intermediate College Course.* Prerequisite, two years of high school French or French 3. The year. Credit, 6 semester hours.

Texts: Carnahan, *French Review Grammar;* Readers—three of the following: Sand, *La Mare au Diable;* Dumas, *La Tulipe Moire;* Mérimée, *Colombia;* Daudet, *Tartarin de Tarascon.* Periodical, *Le Petit Journal.* Collateral reading.

7. *Survey of French Literature of the Seventeenth Century.* Prerequisite, French 4. Readings in Corneille, Molière, Racine, and other writers of the 17th century.

First semester. Credit, 3 semester hours.

8. *Survey of Modern French Literature.* Prerequisite, French 5a. Readings in Voltaire, Rousseau, Victor Hugo, Rostand, Maeterlinck, Anatole France, etc. Second semester. Credit, 3 semester hours.

9, 10. *French Conversation and Composition.* Prerequisite, French 4. Pargment: Le Français Oral.

GERMAN

3, 4. *Beginning Course.* Pronunciation and grammar; dictation reading. The year. Credit, 6 semester hours.

Texts: Vox, *Essentials of German;* Allen, *Herein;* Storm, *Immensee;* Hauff, *Das Kalte Harz.*

5, 6. *German Prose and Poetry.* Prerequisite, German 3. Review Grammar. Reading and translation of representative German prose and poetry. Collateral reading. The year. Credit, 6 semester hours.

Texts: Freytag, *Die Journalisten;* Wildenbruch, *Das Edle Blut;* Schiller, *Die Jungfrau von Orleans;* Sudermann, *Frau Sarge,* etc.

SPANISH

3, 4. *Beginning Course.* Reading; translation; pronunciation; dictation; direct method exercises. The year. Credit, 6 semester hours.

Texts: Hendrix, *Elementary Spanish;* Schevill, *A First Reader in Spanish;* or Wilkins, *First Spanish Reader.*

5, 6. *Second-Year Course.* Prerequisite, two years high school Spanish or Spanish 3. Review of Grammar; readings; translation; conversation; collateral reading. The year. Credit, 6 semester hours.

Texts: Carnahan, *Spanish Review Grammar;* Carrion-Aza, *Zaragueta;* Galdos, *Marianela;* Tales from the Alhambra, etc.

ITALIAN

3, 4. *Beginning Course.* Reading; translation; pronunciation; dictation. Special emphasis on Italian for music students.

Texts: Ford, *Italian Grammar.* Readers.

Credit, 6 semester hours.

Physical Education

MISS TURNER MR. HYATT

Girls

It is our aim in physical education to have a team for every girl and a girl for every team, and in this way obtain our objectives, which are worthy use of leisure time, neuromuscular control required for prompt and accurate response, and correction of physical defects.

In order that our objectives may be obtained, we offer a varied program in physical education in which all students are required to participate. Where physical disability makes it advisable not to participate in the regularly organized class activities, work in a corrective class or a modified physical education class, depending on the needs of the student, is prescribed. No one is excused from the requirement.

Each girl on entering school is given a thorough medical examination by the College physician, and a physical examination by the physical education instructor. From the data received from both medical and physical examinations the doctor and the physical education instructor, both working together, will classify each girl as to the type of physical education work she may be allowed to take.

A gymnasium uniform is required of every girl taking physical education classes. This should be ordered through the physical education director after entering college.

1. *General Physical Education Course.*

Fall—Soccer, volleyball, and archery.

Winter—Gymnastics, folk dancing, basketball, and games.

Spring—Tennis, track, and baseball.

Two hours per week. Credit, 1 semester hour.

2. *Modified Physical Education Course.* Light work in gymnastics, games, and minor sports. This course is designed for students who are unable to participate in the regular physical education classes and who need special attention in posture training.

Two hours per week. Credit, 1 semester hour.

3. *General Hygiene.* This course is required of all students entering college. It is designed to give students a knowledge of personal hygiene and to aid in the establishment of definite health habits.

Two hours per week, first semester. Credit, 2 semester hours.

Boys

Each boy is expected to take a part in the athletic program of the school. There are intramural teams and games provided for those who are not on varsity squads. The program of athletics covers the entire year. Schedules of games with other Junior Colleges and freshman teams of four-year colleges are arranged in football, basketball, and baseball.

4. *General Physical Education Course.* Calisthenics and sports in season. This course is required of all boys. Two hours per week. Credit, 1 semester hour.

5. *General Hygiene.* This course is required of all students entering college. It is designed to give students a knowledge of personal hygiene and to aid in the establishment of definite health habits.

Two hours per week, first semester. Credit, 2 semester hours.

Teachers' Course in Physical Education
(Open to boys and girls)

6. *Plays and Games.* A course required of all students wishing to receive a primary or grammar grade certificate. It includes games with elements of fleeing, dodging, running, throwing, various tag games, singing and rhythmic games, story plays, and games adapted to the schoolroom, playground, gymnasium, and recreational center.

Two hours per week. Credit, 1 semester hour.

7. *Health and Hygiene.* A course for students who expect to teach, dealing with basic information on health education. It contains method and material suitable for health teaching.

Two hours per week. Credit, 2 semester hours.

Science

Miss Terry Mr. Egerton

Biology

3, 4. *General Biology.* Introduction to the study of plant and animal life, which includes morphology, physiology, classification, ecology, metabolism, cell environment, reproduction and heredity. First semester, Botany; second semester, Zoology. Two lecture hours and four laboratory hours per week throughout the year. Credit, 8 semester hours. Other courses offered on sufficient demand.

Chemistry

5, 6. *General Chemistry.* The aim of this course is to give a thorough knowledge of the fundamental principles of inorganic chemistry. It is designed to be of general educational value and at the same time give an accurate knowledge of chemistry and the methods of scientific study. A thorough study is made of the principles of non-metallic and metallic elements, their compounds and the laws which govern them. Two lecture hours and four laboratory hours per week throughout the year. Credit, 8 semester hours.

7. *Qualitative Analysis.* Prerequisite, General Chemistry. A study of the reactions of elementary and compound radicals with various reagents. Laboratory consists of (1) separation of metals, (2) separation of the acid radical, (3) systematic analysis of salts and acids. Two lectures and four laboratory hours per week. Offered one semester only. Credit, 4 semester hours.

8. *Organic Chemistry.* A study of the fundamental types of organic compounds, their nomenclature, classification, reaction and general application. Prerequisite, General Chemistry. Two lectures and four laboratory hours per week. Offered one semester only, alternating with Qualitative Analysis. Credit, 4 semester hours.

PHYSICS

Physics 1, 2. General Physics for literary and pre-medical students. Prerequisite, Trigonometry. Three lectures and one two-hour laboratory period. The year, credit 8 semester hours. Laboratory fee, $5.00, required.

Physics E1-E2. General Physics for Engineering students. Prerequisite, Trigonometry. Four lectures and one two-hour laboratory period. The year, credit 10 semester hours. Laboratory fee, $5.00, required.

Social Science

MR. STOWE MR. MEASAMER MR. ROGERS

ECONOMICS

21. *Elementary Economics.* A study of economic principles, designed to develop in students an understanding of important economic aspects of modern life as well as to lay a foundation for subsequent specialization in the fields of economics. The year, credit 6 semester hours.

GEOGRAPHY

Geography of North America. In this course major emphasis will be put upon the United States, with some consid-

eration to Canada, Alaska, and Mexico. The work is organized around problems, illustrative of a very desirable method of teaching Geography. Problems: Why are the New England States preëminently a manufacturing section? Why are the North Central States the granary of the world? Should cotton be king of the South? Account for the sparseness of population in the West, etc. Complete answers to such questions involve use of the geographic facts of most consequence, and will organize and motivate the work. State-adopted texts, supplemented by considerable reference work, form a basis for the course. Second semester, credit 2 semester hours.

PSYCHOLOGY

21. *Elementary Psychology.* A study of those principles of psychology a knowledge of which will be of service to students in their efforts to understand human behavior, to increase their student efficiency, and to influence the behavior of others more intelligently. First semester, credit 3 semester hours.

SOCIOLOGY

21. *Elementary Sociology.* A study of general problems of sociology, designed to familiarize students with important aspects of modern social life and to develop in them an interest in sociological studies. Credit 3 semester hours.

Department of Art

Art is the way to more practical and beautiful living, and is not for a mere cultural background. Originality is stressed here at Louisburg, and a crude design which expresses the spirit of its creator is considered to be worth more to the student than a good technical copy of a wonderful old master. The student's own technique is fostered—and who knows but what the originator of a new style may be in our midst?

It is the aim of the department to train the student's eye to observe and interpret what he sees, to find the beauty in everyday life, and to apply every phase of his life and environment. The students are given practice in the handling of various mediums and the application of the principles of line, color, value, and composition.

Finished work will be under the control of the instructor until the close of the academic year, when it will be exhibited.

1. *Drawing.* Simple casts and objects and outdoor sketching in pencil and charcoal. Additional course. Studies of basic art principles of color, light, and shade.

Painting. Flowers, fruit, and still life in oils and water colors. The year, credit ½ unit.

2. *Drawing.* Outdoor sketching, simple figure construction and still life. Drawing from classic casts, head and full figure.

Painting. Flowers, fruit, and still life, and landscape. The year, credit ½ unit.

3, 4. *Drawing.* Study of the face and head, figure sketches. Pen and ink studies. Painting from life, with special emphasis on unique composition and landscape. History of Art. Parallel reading and discussion. The year, credit 6 semester hours.

5. *Applied Art and Design.* This course includes: elements of design, use of color and harmonies, conventionalized motifs,

decorative design, and such applied problems as block prints, textiles, wall plaques, decorations for wood, metal, etc. The semester, credit 2 semester hours.

6. *Commercial Design.* Prerequisite, Art 5. Commercial art is the art of today. Not that art is lowered by its contact with the business world, but commerce is made artistic. Art sells the products, and it is the beautiful product we want. The aim of the courses is to give the student the technique necessary for the handling of lettering, textiles and other branches of commercial work, and enable him to create salable, carrying ideas and express them in the most attractive form. This course includes: lettering, posters, advertising illustration, magazine covers, book covers, and textiles. The semester, credit 2 semester hours.

7, 8. *Advanced Commercial Design.* Prerequisite, Art 7. More difficult problems than Commercial Design. Wall panels and screens. The year, credit 4 semester hours.

9. *Teachers' Course in Industrial Art.* This course includes the simple fundamentals of art principles adapted to work in the grammar grades. It treats of the art principles in construction, composition, color, and design. The principles are applied in lettering posters, textiles, story illustration, friezes, art projects, and simple figure work done in the mediums of pencil, water color, crayons, and cut paper. Applied work is also given in decorative design, booklets, Christmas cards, block prints, holiday favors, paper batik, costume design, and wood decoration. A general survey in art appreciation includes the study of miniature reproduction from the masters, and how to judge a painting. Credit 2 semester hours.

Department of Expression

MRS. MCKEE

1. *Fundamentals of Expression.* Harmonic training of the body through systematic exercises for poise and grace. A study of the fundamentals of gesture and pantomime.

Voice and Diction. Exercises for the training of the speaking voice. Phonetics and the correction of faults of speech. The symbols of the International Phonetic Association are taught and used.

Interpretation of Literature. A study of the elements of conversational form. The presentation of a great variety of the simpler selections from literature—short stories, poems, monologues.

Public Speaking. Short story, after-dinner, and extemporaneous speech.

Two private and one class period per week.

2. *Literary Interpretation and Public Speaking.* A study of the different forms of literature: epic, lyric, and dramatic poetry, narrative and descriptive prose, the oration, short story, monologue. The selection and arrangement of short readings for platform presentation. A continued study of the fundamentals of harmonic training, voice and diction. Dramatic Impersonation Pantomime. Presentation in class of different forms of original speeches. Open to students who have had Course 1. Two private and one class period per week.

3. *Advanced Course.* Reading of selections of standard drama. A study of the interpretation of great masterpieces of English literature. A study of the theory of Expression from the textbook of Dr. S. S. Curry. Advanced Phonetics. A study of dialect and speech correction. Original cutting and arrangement of reading material. Advanced Platform Art, public speaking, debate, and lecture reading. Presentation of

full evening's program. Then 2,000 words on a selected aspect of the study of Expression. Open to students who have completed Courses 1 and 2.

Two private and one class period per week.

Dramatic Art Class. This class is open to all Expression students and to members of the College Dramatic Club. It is primarily a class in play production. The work of the class comprises preliminary training of voice and body, pantomimic training, life studies, a study of stagecraft and makeup. The presentation of several one-act plays and one or more longer plays. Dramatic readings.

No fee is charged for this work, but selection of candidates is made on basis of talent for the work. No student may belong to the College Dramatic Club who does not take the work of this class. One hour per week throughout the year.

Reading and General Culture Class. The purpose of this class is to train students to interpret and read aloud intelligently the printed page, to emphasize accuracy of enunciation and articulation, to develop pleasant voice and graceful bearing, to train students in the common forms of original public speech, to overcome timidity and self-consciousness, and to stimulate an appreciation of the best in literature and life. This class is open to all students at a nominal fee.

Music Department

The Department of Music offers regular two-year courses in Piano, Organ, Violin, Voice, and Public School Music, granting diplomas to those students who have completed in a creditable manner the prescribed course.

Attendance at the student and faculty recitals is required of all students taking the music courses. Participation in student recitals is required of all as soon as qualified, and a public recital is required for all diploma students.

Entrance Requirements

For admission into first-year college course, leading to diploma in music, applicants must—

1. Present fifteen standard units from an officially accredited high school. (See page 33 for acceptable units.)

2. Submit a written statement showing previous work covered.

3. Student must give evidence of such preparation and proficiency in some branch of music as to make the course profitable.

4. Nonresident students of all ages and of any stage of advancement may be admitted without fulfilling the above requirements for music course only, which will not lead to a diploma.

Curricula

Music Major

Junior	Semester Hours	Senior	Semester Hours
English	6	English	6
Language (German, Italian, or French)	6	Language (continue first-year language)	6
Psychology	3	Elective	3
Hygiene (Sem.)	2	Gym (year)	2
Gym (year)	2	Harmony III, IV	4
Harmony I, II	4	Solfeggio	2
Music Appreciation	2	Music Major (Piano, Organ, Violin, or Voice)	6
History of Music	2	Music Minor (Piano, Organ, Violin, or Voice)	3
Music Major (Piano, Organ, Violin, or Voice)	6		
Music Minor (Piano), Organ, Violin, or Voice	3		
	36		32

Teacher's Course With Music Major

Junior Year	Semester Hours	Senior Year	Semester Hours
English	6	English	6
Education	3	Education	6
History	6	English 9 or 10	2
Secondary Music (Voice or Piano)	3	Psychology	3
Primary Methods	4	Geography	2
Solfeggio	2	Secondary Music	3
Music Appreciation	2	Methods (Grammar Grades or Junior High)	4
Harmony I, II	4	Industrial Art Plays and Games Health and Hygiene	*4
Industrial Art or Plays and Games or Health and Hygiene	2		
	32		30

* Two courses not selected in first year.

Students majoring in Public School Music are required to complete Secondary Voice or at least six hours in Voice. They may have three hours in voice and three hours in piano if they so desire—the aim of the course being a clear understanding of music fundamentals and the application of those principles.

DESCRIPTION OF COURSES

Public School Music Methods

1, 2. *Public School Music Methods.* A study of the various texts in use in the kindergarten and first four grades, with emphasis on the progressive series, the use of songs and dances, rhythmic studies for children. Planning the work in the classroom for the year; methods of interesting children in music and problems of classroom management; material and methods for programs; the project method of teaching; and the relation of music to other subjects. Credit, 4 semester hours.

3, 4. *Public School Music Methods.* A detailed study of the texts in use in the fifth, sixth, seventh, and eighth grades. Methods of presenting music to pupils in the higher grades and discussion of the problems which confront the grade teacher, the rural school, and the consolidated school. Credit 4 semester hours.

Solfeggio

The aim of this course is to teach the pupil to think in tones, and so to train the ear that he may learn to sing, name, play, and write what he hears or reads. This implies also the rhyme and harmonie elements of music, and is done chiefly through dictation and sight singing by letter, in treble, bass, and C clef. Credit, 2 semester hours.

Music Appreciation

This course is planned with the interests of the layman especially in mind; therefore the subject is recommended for all music lovers, whether they are music students or not. Its purpose is to afford the listener the opportunity to analyze and at

the same time enjoy music through hearing it, with regard to form, content, interpretation, and with its effect on the individual and the masses. Current musical events are frequently discussed—a fact alone which should be valuable to the music lover. Credit, 2 semester hours.

History of Music

This is a literary course which does not require special technical skill. It is detailed study of the history of music from primitive times through sixth, tenth, and seventeenth centuries to the present, with a critical analysis of instrumental and vocal masterpieces of all periods. Credit, 2 semester hours.

Harmony

1, 2. Study of scales, intervals, triads, and senior chords and their inversions; harmonization of melodies and figured basses in close and dispersed position; cadences; and keyboard harmony. Credit, 4 semester hours.

3, 4. Continuation of Harmony 1 and 2, with the addition of altered chords, suspensions and pedal point and modulations. Credit, 4 semester hours.

Voice

Singing implies natural gifts of voice developed by study to such a degree of technical skill as makes the voice an instrument responsive to the will. Musicianship is essential.

No previous training in voice is required for entrance to the Junior Class. The student should have had training in the elements of music, including one or more years of piano study. Courses in solfeggio, and harmony, and music appreciation are required in order to receive a diploma.

First year (Junior) elements of vocal culture: correct breathing, breath control; voice placing, poise, relaxation of the throat; pure vowels; consonants; intervals, scales, arpeggi,

rhythm; vocalises of Bencke and Pearce, Panofka; the principles of diction in singing; the simpler songs in English and Italian; participation in public performances.

Second year (Senior) technical development: the sustained tone of *bel canto* ornamentation; runs and trills; interpretation; expression; tone color; clear enunciation and correct pronunciation. Advanced vocalises of Marchesi and Concone; masterpieces to gain technical brilliance; the oratorio—recitative and aria; Handel, Haydn, Mendelssohn; the opera—Verdi, Mozart, Wagner; Old English, modern, and American songs. A recital required, including at least one aria and songs in French, German, Italian.

Piano

For admission into Junior Piano Class (first year college). (The following requirements are equivalent to the work which is covered in the Freshman and Sophomore courses (last two years of high school) in our music department.)

Ability to play all major and minor scales and their tonic triads; such technical studies as Heller's Studies, Op. 46 and 47; Czerny-Liebling, Books II and III, Part I; Clementi and Kuhlau Sonatinas, and Beethoven Sonata in G Minor; Handel's Twelve Easy Pieces; pieces of the difficulty of Huerta's Valse Caprice, Serenade by Jensen, Ravina's Petit Bolero; and to read at sight pieces of the first and second grade.

Junior Year. All major and minor scales in quarter-, eighth-, triplet-, sixteenth-note rhythms, and their cadences, arpeggios; technical studies such as Cramer (Bulow) Piano Studies, Book I; Czerny-Liebling, Book III, Part 2; Heller Studies, Op. 45; Schytte's Rhythmic and Polyrhythmic Studies, Op. 75; Bach Two-Part Inventions; sonatas of Mozart and Haydn; pieces of such difficulty as Mendelssohn's Songs Without Words, Wollenhaupt's Etude in A flat; Schutt's "Reverie" or Dennee's "The Placid Lake," all pieces to be memorized; sight-reading of pieces of Third Grade; appearance in public recitals during the year.

Senior Year. All major and minor scales in parallel and contrary motion and complete cadences in positions, Arpeggios; Cramer Studies, Book II; Czerny-Hutcheson Studies for Development of Velocity; Schytte's Rhythmic and Polyrhythmic Studies, Op. 75; Bach Three-Part Inventions and easier of the Preludes and Fugues from Well-tempered Clavichord; Haydn, Mozart, and earlier Beethoven Sonatas, such as F minor, Op. 2, No. 1, or E major, Op. 14, No. 1; pieces of such difficulty as MacDowell's Sea Pieces, Grieg's Papillon, Chopin's Valse in A minor, or Moszkowski's Melody in G flat; all pieces to be memorized; ability to read at sight pieces of Fourth Grade; recital required.

Organ

The organ course is open to any student who has a satisfactory knowledge of piano and technique, but the organ diploma is granted only when the student has passed, in addition to the two-years course in organ, the piano requirements for entrance to the Junior Year.

Junior Year. Sir John Stainer's Organ School, Hymn-Tune playing, Compositions of moderate difficulty, Modulation.

Senior Year. Small Preludes and Fugues of Bach, Mendelssohn's Sonatas; moderately difficult Concert pieces; hymn playing and transposing. Modulation and Improvization; Sight-reading, accompaniment arranging and registration.

Violin

Requisites for the Violin course leading to diploma. All major and minor scales in three octaves and some of them in thirds and sixths; arpeggios in three octaves.

Etudes: Leonard, Petit Gymnastiques, Dont, Op. 37.

Sonatas: Corelli Sonatas in F, E minor, and D; Eccles, Sonata in G.

Concertos; Ortmans, Concertinos in D major and A minor; Accolay, Concerto in A minor; Viotti, Concerto in G.

Pieces: Singeles, Phantasie Pastorals; Gounod, Ave Maria;

Bach, Loure; Severn, The Juggler; Papini, Theme and Variations; Ruegger, Polonaise in D minor; other pieces of similar difficulty.

First year (Junior) Technique: Scales further developed. Trill exercises, Shifting exercises with various combinations of fingering and in thirds and sixths; Bowings; Saltato, Spiccato, Staccato.

Etudes: Kreutzer, Numbers 1 through 21; Fiorillo, Numbers 9, 10, 11, 16, 17, 21, 34.

Sonatas: Handel Sonatas in G minor and E major.

Concertos: Viotti, Nos. 22 and 29; Rode, No. 8.

Pieces: Böhm "Cavatina"; Wieniawski "Obertass"; and other pieces of equal difficulty.

Second year (Senior) Technique: Previous work continued. Little scales begun. Shiftings in thirds, sixths, octaves, fingered octaves, and tenths.

Etudes: Kreutzer and Fiorillo completed.

Sonatas: Handel Sonatas in A Major (No. 6), and D Major.

Concertos: de Bériot Nos. 6 and 9, and others of the same grade.

Pieces: Vieuxtemps "Reverie"; de Bériot "Scene de Ballet" and Air Varie No. 6; Borowski "Adoration," and other pieces of equal difficulty. Recital required.

Glee Club

The Glee Club is a student organization of selected voices and is a part of the National Federation of Music Clubs. Selections which have a wide appeal are chosen for study. There are two rehearsals held weekly, and attention is paid to firm attack, tone quality, proper shading, phrasing, and interpretation. All students majoring in music are required to sing in the Glee Club. Members of the Glee Club are required to attend all rehearsals and concerts, which include a Christmas Carol Service and a concert during Commencement. Students not majoring in music may become members of the Glee Club at the discretion of the director.

Class Piano

Class instruction in piano is a most recent development, and experiments over a period of nearly ten years have demonstrated its success from every standpoint, economical, social, and educational.

This course is offered for beginners in piano, two or more in a class, and has been found exceptionally satisfactory for young children between the ages of five and ten years.

The child learns first to express at the piano the simple tunes that he has sung. Rote singing and rote playing, in the very first lessons, lead directly and naturally into music reading. Both performance and reading are taught phrase-wise from the first lessons, thus laying the foundation for feeling of musical form. This leads gradually and logically into more formal technical routine.

Pedagogy courses will be offered preparing teachers to conduct classes through all the grades and in the high school and private studios.

Expenses

	Per Semester
Music Major course (Including room, board, tuition, and fees.)	$180.50
Teacher's course with Music Major (Including room, board, tuition, and fees.)	163.00
Private Lessons (Piano, voice, organ, or violin.)	40.00
Class Piano (Two or more in class.)	10.00
Class Pedagogy	10.00
Public School Music	5.00

There will be a charge of $5.00 per semester hour credit for any academic work taken other than that required for the above course.

School of Business

Miss Covington Mrs. Stowe Mr. Egerton

One of the uses of an education is to enable its possessor to make a living. In this day of increasing economic independence of women, business training is of growing importance. Those who find it necessary to support themselves or to prepare themselves for the conduct of business affairs in the home or in the community will find the work offered in this department of great practical benefit.

Two courses are offered, upon the completion of which diplomas are given—the Secretarial Course and the Bookkeeping Course.

Students who show special ability may complete the combined Secretarial and Bookkeeping Courses within one year.

Students who desire a broader literary background may combine the business course with certain literary subjects and distribute it over a period of two years.

Secretarial Course

The aim of this course is to furnish a thorough and wholly practical training for stenographic work, thereby insuring to each student that skill which is required by the business public. We consider the matter of instruction from the viewpoint of an employer; our work is therefore practical, thorough, and interesting, and the results insure ready employment for every graduate.

This course includes Shorthand, Touch Typewriting, Business English, Spelling, Penmanship, Rapid Calculation, Office Training, and Business Letter Writing.

GREGG SHORTHAND

We make a specialty of teaching Gregg Shorthand. This system is one that has had a growth unprecedented in shorthand history. Although Gregg Shorthand was more recently published than any of the other practical systems in use today, it is taught in a larger number of public and private schools in the United States than any other three systems combined.

TOUCH TYPEWRITING

Touch typewriting is a term used to describe the operating of a typewriter without looking at the keys. The operator reads the shorthand notes or copy and strikes the keys simultaneously, thus saving time that would be lost in glancing from the copy to the keys and back again. But to accomplish this the brain and fingers must be trained scientifically.

Every typewriting lesson is carefully corrected and returned to the student, who is required to turn out neat work, with proper arrangement of copy, correct spelling and punctuation, and without erasures.

It is by having a high standard of requirements that we are able to turn out stenographers whose services are in demand.

APPLIED BUSINESS ENGLISH

Your success in securing a desirable position, so that you can perform your duties in a satisfactory manner, will be due to your command and use of the English language. Business men now lay so much stress upon the importance of this subject that it is as much of a requirement as either shorthand or typewriting—it is an indispensable part of the stenographer's technical equipment.

Students deficient in this subject, either on account of neglected early education, or because they have never really understood the technicalities of "grammar" as usually taught, can acquire a thorough knowledge of the essentials of English.

OFFICE TRAINING

The objects of this course are: to develop and perfect the secretarial student's ability as a shorthand writer and typist, to broaden her knowledge of business procedure, and to provide sufficient practice in the laboratory work in solving definite secretarial problems so as to add definitely to the student's equipment as an effective business worker.

BUSINESS LETTER WRITING

In this course those features of grammar and rhetoric which are essential to the expression of thought in a precise and businesslike style are emphasized, to the end that the student shall be assured a practical and usable knowledge of the best forms of business English. So, too, the elegant and courteous forms of expression adopted for conventional use in society receive due consideration. The object of this course is to enable the writer to present his thoughts effectively to the mind of the reader.

SPELLING

Every student is drilled daily in spelling. To know the meaning and proper pronunciation of words and to spell them correctly is an essential of a stenographer's equipment. For this reason special attention is given to this most important subject.

Bookkeeping Course

The Bookkeeping Course is a preëminently practical and interesting one, and should be studied by every person, no matter what the vocation may be. All have great need of at least the first step in this department of learning, and it is manifestly absurd to attempt a business career without a thorough knowledge of the subject.

In our school the student progresses by gradual and easy steps from the simplest work to a perfect understanding of the elements of higher accounting, corporation work, and banking.

This course includes Bookkeeping, English, Penmanship, Spelling, Arithmetic, Rapid Calculation, Commercial Law, and Business Letter Writing.

Bookkeeping and Banking

On the first day the student enters our school she begins the regular work of bookkeeper, and continues with it exactly in the same manner that she would upon accepting a position in any store, but under the careful direction of a teacher.

At the conclusion of what represents a month's business, students are carefully taught to post, to check back their work, to make a trial balance and balance sheet, and to close the ledger.

The course also gives the student a thorough drill in handling sets of books adapted to special lines of business: retail, wholesale, commission, manufacturing, introducing partnership and corporation accounting. The course is completed with a modern banking set, in which the student handles all the different books of a bank.

Commercial Law

A knowledge of this subject is important to all, since every business transaction, however trivial it may seem, is based upon important legal principles. A knowledge of the subjects greatly aids the individual in so managing his affairs as to avoid the expense and annoyance of litigation. The object of the text used is to state as concisely and clearly as possible the leading and fundamental principles of business law.

Penmanship

No subject in the Bookkeeping Course takes precedence over penmanship in importance. Other things being equal, the best penman is always sure to get first chance in a business office. It is of the utmost importance that students should make good in this subject.

Our school is particularly well fitted to give instruction in penmanship.

ARITHMETIC AND RAPID CALCULATION

Rapidity in handling figures is an essential in bookkeeping work. Special drills are given in the subjects which necessarily form a large part of the bookkeeper's work, particular attention being given to speed work and short methods of obtaining results.

ADVANCED COURSES

Upon the successful completion of the Bookkeeping Course students may enroll in one or more of the special advanced courses. These special courses seek to prepare students for a particular work, such as Banking, Accounting, etc., by giving specific training for that work. Among the advanced courses may be mentioned the following:

Advanced Banking and Accounting.
Higher Accounting.
Automobile Accessories.
Cost Accounting.
Others as demanded.

REQUIREMENTS FOR A DIPLOMA

1. Completion of course as outlined.
2. A high school diploma or its equivalent.

NOTE: Students completing the outlined course, but lacking the high school diploma or its equivalent, will receive a certificate in Business.

The High School

The High School affords opportunity for those who have not had four years accredited high school work to prepare for college. There is an advantage in taking high school work in this way, for, while the student can not be classed as a college student, she has the advantage of living in the college community and of having a part in the college life. It also affords opportunity to those who, while pursuing their high school work, desire to take courses in Art, Expression, Music, or Business.

Admission

The High School is a department preparatory to the College. Its courses of study cover the last two years of standard high school work. Students coming from an accredited high school with eight units are admitted to the Freshman classes. Those with twelve units are admitted to Sophomore classes.

Graduation

Fifteen units of work are required for graduation. A diploma is given upon the completion of the course as outlined. This diploma will admit students without examination to all colleges and universities that receive students on certificates.

Requirements for Graduation

English, 4 units.
Mathematics, 2 units.
History, 2 units.
Science, 1 unit.
Foreign Languages, 2 units.
Electives, 4 units.

Students should select such subjects as will enable them to meet the college requirements for the College course they plan to take.

Students planning to take a Home Economics or other Vocational course in College may substitute vocational subjects for the Foreign Language requirements.

Suggested Outline of Courses

TENTH GRADE

	Periods	Units
English 1	4	1
History 1	4	1
Science 1	4	1
Mathematics 1 or 2	4	1
Bible 1	4	1
French 1 or 2	4	1
Home Economics 1 or 2	4	1

Students will be required to take such subjects as their previous courses will allow.

ELEVENTH GRADE

	Periods	Units
English 2	4	1
History 2	4	1
Science 2	4	1
Mathematics 2	4	1
Bible 2	4	1
French 2	4	1
Home Economics 1 or 2	4	1

Students will be required to take such subjects as their previous courses will allow and as needed to meet the requirements for high school graduation.

DESCRIPTION OF COURSES

English

MRS. STOWE MISS JOHNSON

1. *American Literature.* Composition. A study of selections from representative American authors. Expression is cultivated in character sketches, criticisms, and reviews. A History of American Literature is studied. The progress of American literature is traced from the Colonial period to the present time. One unit.

2. *English Literature.* Composition. The composition work is based on the literature studied, and consists of reports, themes, term papers, etc. A special study of English classics is taken up in connection with a history of English literature. No stu-

dent can pass this year's work who falls below a good standard of penmanship, punctuation, corrected use of grammatical forms, and clear expression. One unit.

French

MISS JOHNSON

1. *Elementary French.* Grammar and pronunciation; reading and translation of easy French prose; dictation; phonetics; direct method exercises. One unit.

Texts: Olmstead and Sirich, *Beginner's French Grammar;* Hills and Dondo, *Contes Dramatiques;* and other selected texts.

2. *French Prose.* Reading; translating; review of grammar; composition; dictation; poetry memorized. One unit.

Texts: Olmstead and Sirich, *Beginner's French Grammar;* Readers—200-300 pages from the following: Halevy, *L'Abbe Constantin;* Labiche, *Le Voyage de M. Perrichon;* Dumas, *La Tulipe Noire; Les Trois Mousquetaires;* Montvert, *La Belle France.*

History

MR. MEASAMER MR. ROGERS

1. *Medieval and Modern History,* embracing the history of Europe from the accession of Charlemagne to the present time. Collateral reading and notebook work required. One unit. Text: State adopted.

2. *United States History; Advanced Civics.* The aim of this course is to present a full and complete narrative of the origin and growth of our country and its institutions. Much time is given to the life of the people—their habits, modes of life, occupations, general progress, especially in the earlier periods. Stress is placed on our industrial and social progress and our political and constitutional development. Collateral reading is required. A notebook is kept, representing library and map work. One unit. Text: State adopted.

Mathematics

MISS BIZZELL

1. *Algebra.* Advanced. Review and extension of subjects studied the first year. Surds, quadratics, progressions, binomial theorem. One unit.

2. *Plane Geometry.* Five books complete. One unit.

Science

MISS TERRY

1. *Biology.* This is an experimental course in which the general principles of elementary biology are studied by use of illustrative material from both plant and animal life. One unit.

2. *Chemistry.* This course includes a study of the principles of Inorganic Chemistry and the characteristics of common metals and non-metals. In the laboratory each student prepares, under direction of the instructor, a full set of experiments covering all subjects. Accurate notebooks covering all work done are required. One unit.

Home Economics

MISS DENNISON

1. *Food, Work, and Clothing, and Related Art.* The course as outlined for high schools by the State Department of Education is given. The year. One unit.

2. *Food Preservation, Clothing, and Related Art, Home Furnishing, Food and Nutrition, Household Management, and Home Nursing.* The year. One unit.

Bible

MISS STIPE

1. General Survey of the Old Testament.
2. General Survey of the New Testament.

Art

High School credit will be given for courses 1 and 2, outlined under the Expression Department.

Expression

High School credit will be given for courses 1 and 2, outlined under the Expression Department.

Music

Students who so desire may take Piano, Voice, or Violin along with the high school course, and will receive high school credit, according to the courses taken. A full description of these courses may be found under the School of Music.

Physical Education

All High School students are required to take three hours of Physical Education a week.

Register of Students

Allen, F. H., Jr.	Louisburg
Allen, Hazel	Louisburg
Allen, Helen	Louisburg
Allen, Mabel	Durham
Allen, Neal	Louisburg
Atkinson, Leemond	Kenley
Austin, J. C., Jr.	Marshville
Avent, Emily	Rocky Mount
Ayers, Edith	Everetts
Banks, C. H., Jr.	Louisburg
Barham, Katherine	Goldsboro
Barnhill, Alvah	Bethel
Barrett, Ernest, Jr.	Farmville
Bazemore, Prudence	Windsor
Beatty, Neal	Stanley
Best, Edward Lee	Louisburg
Black, Harvey	Durham
Blanchard, Kate	Hertford
Boyette, James	Kinley
Bradshaw, Evelyn	Keenansville
Bradsher, Mary	Hurdle Mills
Budd, Cecil	Siler City
Budd, Kenneth	Siler City
Bullock, Bennett	Fuquay Springs
Burgess, Elbert	Old Trap
Burke, W. E.	Newport News, Va.
Burwell, Elizabeth	Henderson
Cannon, Blanche Louise	Hertford
Carr, Clarence W.	Rocky Mount
Chandler, Helen	Broadway
Clark, Herbert	Raleigh
Cole, Jesse T.	Durham
Compton, Edward	Mebane
Cooper, Ailene	Gupton
Cooper, Eugene	Warsaw
Cooper, James	Louisburg
Copeland, Frances	Sunbury
Cox, Virginia	Bolivia

Creecy, Roland B. ..... Edenton
Culbreth, Bruce ..... Stedman
Culbreth, Grey ..... Stedman
Davis, Betty Cooper ..... Arcola
Davis, Stuart ..... Louisburg
Diebel, Virginia ..... Norlina
Dunn, Joe C. ..... Pine Tops
Dunn, Richard ..... Rocky Mount
Duval, Dorothy ..... Freemont
Edwards, Albert ..... Durham
Egerton, Sue ..... Louisburg
Elliot, Oscar ..... Rocky Mount
Ellis, Archie ..... Siler City
Everett, Raymond ..... Edenton
Ferguson, Milas N. ..... Waynesville
Fitzgerald, Mrs. O. P. ..... Louisburg
Forte, Mildred ..... Clayton
Fowler, Laura ..... Monroe
Frazier, Lacy ..... Raleigh
Freeman, Numa ..... Louisburg
Frye, Nancy ..... West End
Fuller, Ida ..... Louisburg
Gholson, Rell ..... Oxford
Gibbs, Lancy W. ..... Engelhart
Godfrey, Stuart ..... Clarksburg, W. Va.
Goodwin, Carroll ..... Edenton
Green, Sophie Clifton ..... Louisburg
Griffin, Claude ..... Cerro Gorda
Griffin, Donald ..... Centerville
Gurganus, Sara ..... Williamston
Harris, Louise ..... Louisburg
Harris, Nell Marguerite ..... Bunn
Harton, James Weldon ..... Durham
Hawley, John, Jr. ..... Goldsboro
Hemphill, Andrew ..... Henderson
Hicks, Frank ..... Louisburg
Hicks, Sara ..... Louisburg
Hill, O. C., Jr. ..... Louisburg
Hinman, Martha ..... Warsaw
Holden, Ben T. ..... Louisburg
Holden, Margaret ..... Louisburg
Holder, Buck ..... Wendell
Holman, Farnsworth ..... Durham

Holloway, George ..... Durham
Honeycutt, W. B. ..... Wendell
Horton, Christine ..... Kinston
Hudson, Lucille ..... Louisburg
Hunt, Joe Billy ..... Oxford
Hurley, Dorothy ..... Smithfield
Jackson, Mrs. W. D. ..... Louisburg
Jennings, Eloise ..... Louisburg
Jessup, Willis L. ..... Hertford
Johnson, James Asher ..... Louisburg
Jones, Nell ..... Tabor
Joyner, Louise ..... Louisburg
Kanon, Edward ..... Wendell
King, Emily ..... Wilmington
King, James ..... Saint Pauls
Klare, Robert ..... Johnstown, Pa.
Kirby, Paul ..... Lucama
Knight, Elizabeth ..... Rocky Mount
Langston, Dorothy ..... Goldsboro
Lewis, David ..... Winfall
Lewis, Mrs. Emma Lawrence ..... Louisburg
Lewis, Iola ..... Goldsboro
Lewis, Shelby ..... Stantonsburg
Lucas, Onnie ..... Lucama
Maness, James L. ..... Jackson
McCullers, Evelyn ..... Garner
McCullers, Mrs. Theo. ..... Louisburg
McFarland, Reginald ..... Louisburg
McKinne, Phillip ..... Louisburg
McLean, Hugh ..... Broadway
McLean, John ..... Broadway
McMillan, Paul ..... Selma
Mayes, Mabel ..... Oxford
Mitchell, Myrtle ..... Louisburg
Mitchiner, Lavenia ..... Franklinton
Moss, Charles ..... Enfield
Narron, Manning ..... Kinley
Nicholas, Ethel ..... Wendell
Oglesby, David Ervin, Jr. ..... Farmville
Parker, Ruth ..... Lasker
Patterson, Mildred ..... Elm City
Paul Samuel ..... Raleigh
Peatross, John W. ..... Raleigh

Perry, Josephine ..... Louisburg
Person, Edgar ..... Stantonsburg
Person, Lydia ..... Louisburg
Petteway, J. B., Jr. ..... Jacksonville
Phillips, Eloise ..... Louisburg
Phillips, Frank ..... Warsaw
Pittman, Madalene ..... Tarboro
Pleasants, Frances ..... Louisburg
Pleasants, Virginia ..... Louisburg
Price, Joyce ..... Middlesex
Pruitt, Grace ..... Louisburg
Pruitt, Rosalie ..... Louisburg
Ragland, George ..... Louisburg
Rainey, Leonard ..... Norlina
Register, John W. ..... Clinton
Reaves, Glenn ..... Raleigh
Reavis, June ..... Statesville
Richards, William ..... Raleigh
Riddle, Charles ..... Fayetteville
Robertson, Arthur ..... Raleigh
Rooker, Randolph ..... Norlina
Rouse, Marguerite ..... Louisburg
Russell, Minnie ..... Troy
Russell, Winnie ..... Troy
Scott, Willie ..... Polkton
Shaw, Winifred ..... Broadway
Sledge, Ada Lou ..... Louisburg
Spence, Brogden ..... Goldsboro
Stevens, Ralph S. ..... Princeton
Stowe, Mrs. D. H. ..... Louisburg
Stowe, D. H. ..... Louisburg
Strange, Doris ..... Louisburg
Sykes, Marvin ..... Castalia
Terry, John Miller ..... Louisburg
Thomas, Emerson ..... Portsmouth, Va.
Thompson, Miriam ..... Norlina
Thompson, Percy ..... Lucama
Thompson, W. C., Jr. ..... Wilmington
Thompson, Wm. Columbus ..... Carnegie, Okla.
Thurston, Hilary ..... Rocky Mount
Tunstall, Louise ..... Hester
Valentine, Elizabeth ..... Raleigh
Waldo, Robert ..... Churchland, Va.

Ward, Lola	Middlesex
Ward, Ruth	Williamston
Webb, Marvin	Stantonsburg
Weldon, Lawrence	Hagood
Wells, Isolene	Chadbourn
West, Herbert	Warsaw
West, Robert	Warsaw
Whitaker, Mary Elizabeth	Rocky Mount
Whitley, Robert	Stantonsburg
Wilcox, Mrs. A. D.	Louisburg
Wilder, Roy, Jr.	Spring Hope
Yarborough, Tempie	Louisburg
Yelverton, John Lewis	Stantonsburg
Yelverton, Norman	Eureka
Young, Helen	Columbia

SUMMARY OF ENROLLMENTS

Seniors	46
Juniors	78
Sophomores	12
Freshmen	9
Expression students	1
Business School	34
Art students	4
Music students	18
Duplicates	21
Totals not including duplicates	182

GEOGRAPHICAL DISTRIBUTION OF STUDENTS

States	Total
North Carolina	175
Oklahoma	1
Pennsylvania	1
South Carolina	1
Virginia	3
West Virginia	1
Totals	182

Alumni Association

For economy of space the alumni roll has been omitted from this catalogue. This is not a permanent arrangement, but is necessary for the sake of economy.

The following list includes only the graduates of 1932, whose names have never appeared on any list of alumni.

Graduates of June, 1932

Atkinson, Daisy	Oriental, N. C.
Boone, Clyde	Erwin, N. C.
Browning, Nora	Littleton, N. C.
Davis, Rebecca	Arcola, N. C.
Finch, Jessie	Bailey, N. C.
Galloway, Beatrice	Mount Gilead, N. C.
Hartman, Lydia	Battleboro, N. C.
Holden, Margaret	Louisburg, N. C.
Isaacs, Beverly	Raleigh, N. C.
Johnson, Josephine	Zebulon, N. C.
Kendrick, Alma	Merry Oaks, N. C.
Kime, Ruth	Liberty, N. C.
Knott, Mildred	Wendell, N. C.
Lambeth, Dorothy	Moncure, N. C.
Lowe, Frederick	Stanley, N. C.
Tetterton, Elizabeth	Plymouth, N. C.
Timberlake, Lula Mae	Louisburg, N. C.
Winchester, Sadie	Franklinton, N. C.